

Critical Incident Action Form

Relevant Standards SRTO 2015: 8.5 The National Code 2018: 6.8. 6.9 Occupational Health and Safety Act 2004 and subordinated regulations	Linked Documents Critical Incident Policy Health and Safety Policy and Procedure Student Manual and Handbook Staff Handbook and Handbook
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Person reporting the incident to complete:

Incident			
Person(s) Affected			
Place Date Time			
Person Reporting			

Context/Background	Particulars (Use additional sheets if needed)	Action	
		Required	Taken
Signature		Date:	
Forwarded To			

ADMIN use only

Received by		Date:
Remedial Actions Taken		
Further Action if External Counselling is Needed		
Completed by		Date: